

Guidelines for Making a Submission

Pursuant to Section 96 of the Resource Management Act 1991



A submission must be completed in accordance with Section 96 of the Resource Management Act 1991. This Section states what details need to be included in a submission.

Form 6 (attached) provides the correct form in which submissions are to be made. Failure to comply with this form can result in a submission not being validly made.

An invalid submission may jeopardise both your opportunity to speak, should you wish to present your submission before the Regulatory Committee, as well as your opportunity to appeal the outcome of the decision.

Therefore, you will need to ensure that:

1. The form is filled out as accurately and as completely as possible.
2. As soon as practicably possible, a copy of your submission is to be served (mailed or delivered) upon the applicant.

Applicant Details

Name:	<input type="text"/>
	<input type="text"/>
Organisation:	<input type="text"/>
	<input type="text"/>
Address:	<input type="text"/>
	<input type="text"/>
Fax:	<input type="text"/>

Note: In terms of submissions, case law exists determining that a "type of petition" which stated reasons, did not comply with Form 6A and was not a valid submission.

For further Assistance:

Telephone:	(07) 885 0775	OR	(07) 885 0785
Fax:	(07) 885 0799		
Email:			
Write to:	Planning Department South Waikato District Council Torphin Crescent Private Bag 7 TOKOROA 2392		