

Guidelines for Affected Parties Consent



South Waikato District Council
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TOKOROA 2392

Telephone: (07) 885 0775
or (07) 885 0786
Email: info@swktodc.govt.nz
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Why is your consent required?

If you have been asked to sign this form (attached), it will be because a neighbour within the vicinity of your property is proposing an activity that requires Resource Consent approval.

For the application to be processed as a non-notified application, the applicant will need to:

- (a) Show that the proposed activity has no more than minor effects on the environment; and
- (b) Obtain the written consent of any person Council considers may be potentially affected.

Because your consent is being sought does not mean you definitely are affected. You may have been deemed a potentially affected party simply because you are a neighbour. Either way, the process is designed to give you an opportunity to consider the proposal and decide for yourself whether you are affected or not, and to what extent.

What should you do?

1. Study the application and plans of the proposed activity. These will help you understand any potential effects. If there are no plans available, you are entitled to wait until they are.
2. Decide whether the proposal will have any effect on you and, if so, to what extent.
3. If you are happy with the proposal and wish to give your approval, you may do so by signing the affected parties consent form and a copy of any building or site plans.
4. If you are not happy with the proposal, you do not have to sign the Consent Form. However, it is important that you explain why you are not happy with the proposal. If, after assessing your reasons, you are still considered a potentially affected party, the application will be notified (publicly advertised). However, do ask questions of Council and the applicant, who may be able to assist in resolving any issues that have an effect on you.

For further assistance

Planners are available via:

Phone: (07) 885 0775 or (07) 885 0786

Request an Appointment: At Council's offices

Writing to: Planning Section, South Waikato District Council, Private Bag 7, Tokoroa 2392.

Fax: (07) 885 0799