

Community and Assets Committee - Functions

Reporting to

Council

Constitution

Full Council

Meeting Frequency

Six-weekly

Objective

To overview and, where necessary, determine activities in the Community Development Section and the Assets Group.

Scope of Activity

- To formulate policy, planning and evaluation of performance in activities that foster recreation, arts, culture and heritage and community development.
- To consider proposals of an economic and/or community development nature.
- To monitor and review economic and community development strategies.
- To monitor a sound physical infrastructure for the District, including policy, planning and evaluation of performance.
- To consider and determine such reports as are placed before the Committee regarding the activities of the Community and Assets Group.
- To consider and determine matters which would normally fall within the Scope of Activity of the Corporate and Environment Committee.

Power to Act

Pursuant to Clause 32 of Schedule 7 to the Local Government 2002 Council delegates all of its responsibilities, duties and powers to the Community and Assets Committee, with the following exceptions:

- (a) The power to make a rate; or
- (b) The power to make a bylaw; or
- (c) The power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term council community plan; or
- (d) The power to adopt a long-term council community plan, annual plan, or annual report; or
- (e) The power to appoint a chief executive; or
- (f) The power to adopt policies required to be adopted and consulted on under this Act in association with the long-term council community plan or developed for the purpose of the local governance statement.
- (g) The adoption of bylaws, reviewed district plans or district plan changes.

Management Responsibility

Group Manager Assets

Order Paper
Community and Assets Committee Meeting
Public Business

**Council Chamber, First Floor, Administration Building, Torphin Crescent, Tokoroa,
on Thursday 19 November 2009, commencing at the conclusion of the Ordinary
Meeting of Council but, in any event, not before 10.30am**

Attendees

Members:	Deputy Mayor:	JR Shattock (Chair)
	Mayor:	NA Sinclair (Deputy)
	Councillors:	E Barker
		FF Campbell
		W Cook
		L Corban
		A Edmeades
		M Gubb
		S McMahon
		HGA Van Rooijen
		B Watkins
Staff:	DR Hall	Chief Executive
	RJ Fisher	Group Manager Assets
	K Morris	Group Manager Corporate
	S Robinson	Group Manager Environment
	A Hema	Community Development Manager
	J Cathie	Personal Assistant – Minutes

Senior Sergeant Lincoln Sycamore will be in attendance at 11.30am to present the latest Police Report.

1.0 Apologies

2.0 Confirmation of Agenda

3.0 Receipt of Committee Minutes

**3.1 Community and Assets Committee – Thursday 8 October 2009 -
Public Business**

1 - 5

Staff Recommendation

That the Minutes of the Public Business of the Community and Assets Committee held on Thursday 8 October 2009 are confirmed as a true and accurate record.

**RECOMMENDATIONS contained in Reports are NOT to be construed as COUNCIL DECISIONS.
Refer to Council Minutes for RESOLUTIONS**

C1.1 Community and Assets Committee – Thursday 8 October 2009 - Public Excluded Business

(Confirmed in Public-Excluded Business).

Staff Recommendation

That the Minutes of the Public Excluded Business of the Community and Assets Committee held on Thursday 8 October 2009 are confirmed as a true and accurate record.

4.0 Reports

4.1 2009-5086 – Assets Group Report – October 2009 6 - 15

To advise Council of the activities and issues in the Assets Group.

Staff Recommendation

That Report No 2009-5086, "Assets Group Report - October 2009", be received.

4.2 2009-5090 – Projects Update 16 - 19

To provide an update of economic development and community support projects.

Staff Recommendation

That Report No 2009-5090, "Projects Update", be received.

4.3 2009-5092 – Youth Council Minutes – October 2009 20 - 21

To present the minutes of the Youth Council meeting held on 27 October 2009.

Staff Recommendation

That Report No 2009-5092, "Youth Council Minutes – October 2009", be received.

4.4 2009-5093 – Local Government Act 2002 – Proposed Changes (TAFM) 22 - 24

The purpose of this report is to inform Councillors about the progress made by Cabinet on the proposed amendments to the Local Government Act (LGA) 2002.

Staff Recommendation

That Report No 2009-5093, "Local Government Act 2002 – Proposed Changes (TAFM)", be received.

5.0 Members' Information Requests

6.0 Resolution to Exclude the Public

Pursuant to Section 48, Local Government Official Information and Meetings Act 1987.

Staff Recommendation

That the public be excluded from the following parts of the proceedings of the meeting, listed below.

This resolution is made in reliance on Section 49(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Reason(s) for passing this Resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this Resolution
C1.0 Confirmation of Committee Minutes	
C1.1 Community and Assets Committee Minutes – 8 October 2009 - Public Excluded Minutes	
Reason(s) for excluding the public is/are recorded in the Public Minutes of the Meeting.	The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for it being withheld.
C2.0 Reports	
C2.1 2009-5091 – Tokoroa Cinema	
To enable Council, without prejudice or disadvantage, to carry on negotiations The matter to be discussed may involve the expression of opinions which, if made public, may be unhelpful in future negotiations. The interest of the parties involved in reaching the right decisions outweigh any public interest there might be in those opinions being disclosed.	The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld.

Minutes
Community and Assets Committee Meeting
Public Business

**Council Chamber, First Floor, Administration Building, Torphin Crescent, Tokoroa,
on Thursday 8 October 2009, commencing at 12.12pm**

Attendees

Members:	Deputy Mayor:	JR Shattock (Chair)
	Mayor:	NA Sinclair (Deputy) (from 12.20pm)
	Councillors:	E Barker
		FF Campbell
		W Cook
		L Corban
		A Edmeades
		M Gubb
		S McMahon
		HGA Van Rooijen
		B Watkins
Staff:	DR Hall	Chief Executive (from 12.20pm)
	RJ Fisher	Group Manager Assets (from 12.20pm)
	K Morris	Group Manager Corporate (12.20pm - 2.09pm) (2.30pm - 2.42pm)
	S Robinson	Group Manager Environment (from 12.20pm)
	K Fabrie	Communications Manager (from 12.20pm)
	A Hema	Community Development Manager (12.12pm - 1.50pm)
	R Lunson	Economic Development Project Officer (for Report 4.4)
	J Cathie	Personal Assistant - Minutes

Ms K Goulter, Regional Tourism Manager and Mr Alastair Calder were in attendance for Report 2009-5049, Regional Tourism Initiative.

1.0 Apologies

Nil

2.0 Confirmation of Agenda

09/276 Resolved

Van Rooijen/McMahon

That the Agenda, as circulated, be confirmed, with Report 4.4 being the first item.

4.0 Reports**4.4 2009-5049 – Regional Tourism Initiative****09/277 Resolved****McMahon/Gubb***That Report 2009-5049, "Regional Tourism Initiative", be received.*

The meeting adjourned for lunch at 12.36pm and reconvened at 1.07pm.

3.0 Receipt of Committee Minutes**3.1 Community and Assets Committee – Thursday 27 August 2009 – Public Business****09/278 Resolved****Campbell/Van Rooijen***That the Minutes of the Public Business of the Community and Assets Committee held on Thursday 27 August 2009 are confirmed as a true and accurate record.***4.0 Reports****4.1 2009-5060 – Assets Group Report – September 2009**

Cr McMahon asked for further details on Garden Maintenance. The Group Manager Assets will provide more details.

Cr Barker raised an issue of bolts sticking up out of the ground at a playground in Tirau. The Group Manager Assets understood that the Park had been inspected and advised that he would check with the Parks and Property Manager.

Cr Watkins referred to the Open Space Maintenance Contract and asked if the big tubs on the main street were part of that contract. The Group Manager Assets responded that they are and advised that planting is planned.

09/279 Resolved**McMahon/Campbell***That Report No 2009-5060, "Assets Group Report - September 2009", be received.***4.2 2009-5057 – Projects Update – September 2009****09/280 Resolved****McMahon/His Worship***That Report No 2009-5057, "Projects Update – September 2009", be received.*

4.3 2009-5056 – Youth Council Minutes – September 2009**09/281 Resolved****Gubb/Cook**

That Report No 2009-5056, "Youth Council Minutes – September 2009", be received.

4.5 2009-5039 – Resource Management (Simplifying and Streamlining) Amendment Act 2009**09/282 Resolved****McMahon/Watkins**

- 1. That Report No 2009-5039, "Resource Management (Simplifying and Streamlining) Amendment Act", be received.*
- 2. That a one hour practical workshop be held with Councillors and Community Board members on the new changes made in the Resource Management Amendment Act and the policy implications therein.*

4.6 2009-5055 - Transpower NZ Ltd North Island Grid Upgrade**09/283 Resolved****Van Rooijen/Gubb**

- 1. That Report No 2009-5055, "Transpower NZ Ltd North Island Grid Upgrade – Final Decision", be received.*
- 2. That Council writes to the Ministry expressing our disappointment.*

4.7 2009-5052 – Enviroschools Update**09/284 Resolved****McMahon/Watkins**

- 1. That Report No 2009-5052, "Enviroschools Update", be received.*
- 2. The Community and Assets Committee support inclusion of Lichfield School and Putaruru Primary School in the Enviroschools programme in the South Waikato District.*
- 3. The Community and Assets Committee advise the Enviroschools in the district to focus on a theme of their choice.*

4.8 2009-5053 – Local Government Leaders Position Statement for Local Government on Climate Change**09/285 Resolved****Shattock/Van Rooijen**

- 1. That Report No 2009-5053, "Local Government Leaders Position Statement for Local Government on Climate Change", be received.*
- 2. That Council endorses the attached "Local Government Leaders Position Statement" and supports His Worship the Mayor being a signatory.*

4.9 2009-5063 – Energy Audit Outcomes**09/286 Resolved****Gubb/Campbell**

That Report No 2009-5063, "Energy Audit Outcomes", be received.

4.10 2009-5066 – Sale Price for Stopped Roads – Kinleith Forest

Addendum to Report 2009-5066 was tabled.

09/287 Resolved**Campbell/Edmeades**

1. *That Report No 2009-5066, "Sale Price for Stopped Roads – Kinleith Forest", be received.*
2. *That payment of \$401,920.00 plus GST be accepted from Carter Holt Harvey Limited for their purchase of stopped Kinleith Forest Roads (Stage 1) covered by Certificates of Title 484205 to 484222 (inclusive) and 491952.*

5.0 Members' Information Requests

Birthday wishes were conveyed to the Deputy Mayor.

Cr Barker advised that the Putaruru Community Health lease is coming to an end. They will be looking at relocating and have until Monday 12 October to put forward a proposal.

His Worship requested that a letter be sent stating their concerns so that he can produce it at the meeting with Mary-Ann Gill next week.

The Group Manager Assets advised Councillors that a filming company has taken an interest in the Whakamaru Reserve. A commercial is being filmed this week and Warner Bros will be filming in November/December for three weeks. An agreement will be signed for this.

6.0 Resolution to Exclude the Public

Pursuant to Section 48, Local Government Official Information and Meetings Act 1987.

09/288 Resolved**McMahon/Barker**

That the public be excluded from the following parts of the proceedings of the meeting, listed below.

This resolution is made in reliance on Section 49(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Reason(s) for passing this Resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this Resolution
C2.0 Reports	
C2.1 2009-5054 – Update the Committee on Resource Consent Appeal and Enforcement Matters	
<p>To protect the privacy of a natural person The interests of the person involved in this matter in not disclosing the information contained in a report dealing with it outweigh any public interest there may be in making that information available to the public.</p>	<p>The public conduct of this part of the meeting would be likely to result in the disclosure of information for which there is good reason for its being withheld.</p>

The meeting closed at 2.42pm.



JR Shattock

CHAIRPERSON

Report No: 2009-5086

Agenda Item No: 4.1

Report To: Community and Assets Committee

South
Waikato
District
Council

Meeting Date: 19 November 2009

Subject: Assets Group Report - October 2009

Purpose of Report

To advise Council of the activities and issues in the Assets Group.

Roading**Programme**

The 2009/10 Roothing Programme is making good progress as a result of an early start having Paraonui Rd Pavement Rehabilitation complete and Soldiers Road close to completion.

The Urban Roothing Projects are also underway with Baird Rd having both kerbing and channelling complete and pavement replacement in progress. The next two urban projects will be Turner and Osborne Place.

Quotations are invited for Puriri Rd Seal Extension Project and will be scheduled to start early January.

The District Land Transport Strategy is nearing completion with the issues and option report complete. The draft Strategy is scheduled to be out before Christmas.

District Roothing Projects 09/10

Rural Works:

- Totman Rd (6.030-6.620km) pavement rehabilitation complete
- Paraonui Rd (1.850-2.220km) pavement rehabilitation and seal widening complete
- Soldiers Rd (0.060-0.715) pavement rehabilitation and seal widening in progress

Urban Works:

- Baird Rd (0.358-0.762km) pavement rehabilitation in progress

Capital/ Maintenance

HEB Construction, the newly appointed Resurfacing Contractor will make a start with the 2009/10 Resealing Programme during mid November. A total of 38km both urban and rural roads will be resealed this financial year.

The Road Marking Contractor RoadRunners have scheduled the District's summer remarks for early November. This work is planned to be completed mid December. The summer remark involves a total remark of all line marking within the District excluding State Highways.

Downer EDI Ltd (Roothing Maintenance Contractor) is close to completion of the pre-reseal work in preparation for the Reseal Programme. General maintenance is on-going with Downers addressing, e.g. footpath repairs, potholes, drainage, etc.

The Maintenance Contractor has also made a start with the rural road side mowing. The mowing programme will address all rural roads.

Downers EDI Ltd will also undertake an inspection of culverts over 900mm dia, urban stormwater open and piped drains and sumps and cesspits during November.

Sign Maintenance Contract is ongoing with a night inspection of all signs completed at the end of October. There were no major issues with the reflectivity of existing signs.

The proposed capital upgrade work for street lighting will be checked by Northpower the owners of the below ground utility. This inspection will involve checking that the existing supply points and cables are suitably rated for the additional lights.

Odyssey has also reported one instance of a light being deliberately shot at during the month, which was reported to the Police.

New Zealand Transport Agency - (State Highways)

The New Zealand Transport Agency Maintenance Programme of Works on SH 1 within the District for the month of November is as follows:

Sealing

- Tirau to Atiamuri SH32, SH30 – SH28

Pavement Repairs

- Tirau South – SH1
- Putaruru to Tokoroa (various sites) – SH1

Minor Safety Improvements

A number of edge marker posts were installed along the new section of Mossop Rd as part of road safety improvements.

Various locations along Old Taupo Rd including Wiltsdown Rd had banks cut back to improve visibility. These improvements are meant to coincide with the Reseal Programme.

Road Safety

The Council's Speed Indication Device was deployed on Overdale Road from 20-27 October 2009 to investigate a number of complaints received in regard to excessive speeds. The average speed recorded was 55kph, 85% of speed was 69kph, below the posted speed limit of 70kph. The maximum speed recorded was 118 kph on Friday 23 October at 4.00pm. The Speed Indication Device was used with the display on, allowing drivers to view the actual speeds.

The Speed Indication Device will next be deployed on Arapuni Road in Arapuni Village. This exercise is intended to revisit the speed issues along the Village.

A bicycle training day was held at Strathmore Primary School as part of the North Island bicycle competition. A total of 20 children took part. The final for the South Waikato schools will be held on 12 November.

An intersection campaign will start at the end of November focusing on driver education. This is timed to coincide with the New Zealand Police intersection campaign.

The total number of fatalities in the South Waikato District has increased to eight as of 9 November 2009 due to the latest accident on SH1 just south of Putaruru. All have occurred on State Highways.

Subdivision Consent - "Tokoroa East Block" (The Super 14 Roads) - Carter Holt Harvey Properties Limited

The first 1km of Mossop Rd was sealed during October with the next 2km planned for early November.

Formation widening on Mamaku South and bulk earthworks on the road deviation were completed.

The trees along Key Rd identified by Council to be removed were felled and taken away. This will improve safety along Key Rd and also expose the road to more sunlight.

A meeting will be held with Carter Holt Harvey shortly to revisit the timing of the construction programme. Currently all roading works are planned to be complete before Christmas thus requiring the Contractor to complete 9km within the next six weeks. This cannot easily be achieved with current resources and will mean additional resourcing for the Contractor.

SouthTech will continue to provide quality assurance, monitoring and report back on progress.

Services

Waste Management

Putaruru Landfill

Practical completion was issued for the Putaruru landfill Final Capping Contract. The Putaruru Transfer Station project had its six month defects inspection. Minor work was required on the edge of the sealed surface.

The Putaruru Ticket Kiosk was broken into on 4 October. The computer was stolen and the entry door was damaged beyond repair. A new security system has been installed.

Tokoroa Landfill

At the Tokoroa Landfill, the leachate pumping system is being upgraded to cater for the larger landfill footprint. This includes the increase in storage capacity of leachate on site, a new pump station and new DATRAN telemetry.

During construction of Stage 2 in Tokoroa Landfill, the existing stormwater sedimentation pond was filled in. A new stormwater sedimentation pond is being constructed with the pipe work to go with it.

Recycling

The existing Rural Recycling Collection Contract with Pete's Bins for Waotu and Atiamuri ended on 31 October. Pete's Bins were not prepared to consider a rollover of this Contract. The collection of recycle products from these sites has been included in the Contract with South Waikato Achievement Centre.

Inorganic Collection

When Council closed the Tirau Landfill, Council agreed to carry out an annual inorganic collection in Tirau. The collection is held in partnership with the Tirau Lions. The collection is carried out the week before the Lions Paddy Market and the material that is picked up is sold at the Market. Anything that is not picked up is then taken to the Tokoroa Landfill. A number of issues have arisen with this collection.

- The Collection Contract used to be carried out by Excell who had a yard in Tirau where the material could be stored. The new Contractor does not have a yard in Tirau, but managed to arrange with EDI Works to use their yard. This is not guaranteed for future years, which could entail double handling.
- The value of material that cannot be sold at the Market and therefore has to be disposed of at the landfill is increasing. The amount of refuse produced this year was 35,620kg which cost the Council \$4,230 to dispose of. This does not include the cost of collection.
- The Lions Club admit they did not receive much product of value, but are willing to carry on the services for the public good.

With the introduction of Trade Me residences can now auction any product with value and they are using the inorganic collection to get rid of material that has no value.

The Tirau Community is within 10km of the Putaruru Transfer Station, which is the same or closer than a large portion of the district to a refuse disposal facility. It is recommended that Council consider the termination of the annual inorganic collection in Tirau as part of the 2010-11 Annual Plan consultation.

Water

The 156m of firemain was replaced in Kelso Street.

Quarterly water meter maintenance was completed.

Wastewater

The six monthly electrical checks were completed on the wastewater plants and the pump stations.

A pump at Bear Street was replaced after water entered the windings causing it to burn out.

Pools

Tokoroa Indoor Heated Pool

Programmes

Water Wobble Classes have been running regularly.

Happy Splashers for over 50's.

Adult fitness – 6.00am and 6.00pm weekly.

Ante-natal Class – run Wednesday nights.

Learn-to-Swim – four nights per week.

Quarterly Results (July 2009 – September 2009)

Water Quality – Total % of 3000 plus samples.

09/10	<u>93.08%</u>	within New Zealand Standard
KPI	90.00%	forecast target annually (PA)

08/09	91.8%	achieved previous year
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Patronage

09/10	<u>25,465</u>	actual patronage for quarterly period
08/09	25,619	forecast patronage for quarterly period

KPI	23,000	forecast target for quarterly period
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Revenue

09/10	<u>32,996</u>	actual revenue for quarterly period
08/09	35,527	forecast revenue for quarterly period

Complaints

09/10	One complaint logged over the first quarterly period
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08/09	Two complaints logged over the first quarterly period
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October Results

Water Quality

92.5% achieved for month of October

90.0% forecasted annually for KPI

Patronage

October 2009	October 2008	Year to Date
8,638	10,322	34,103

On track to achieve KPI figure.

Seasonal Pools – Open Saturday 14 November 12noon

Work has been completed on Tirau Toddlers/Pre-school pool and is being commissioned before opening on Saturday for the season.

Putaruru Pool covers have been manufactured and will be delivered on Wednesday 11 November. Re-roofing of the Putaruru changing sheds will be completed on Friday 13 November.

Both pools (Tirau/Putaruru) are full, filtering and being chemically balanced.

No issues at this stage – bring on Summer!

Parks and Property

The Highlights for October for the Parks and Property section are as follows:

Property

Pensioner Housing - the work previously mentioned in my prior reports is currently underway.

The replacement windows for the Station Street flats in Tirau have been manufactured and we are currently working with the builder, who will be removing the old windows and installing the new ones, to confirm a start date.

The replacement of roofs on the units in Tokoroa is underway. The contractor has started with the units on Belmont Street and once completed will move on to Manaia Street and Stanley Street. On completion of the units in Tokoroa they will then move to Putaruru to replace the roof on the flats at Rata Place. At the same time these units will have new ceiling insulation fitted while the old roofing material is off. The repainting of the roof on Fergusson Street is also underway with some minor repairs and replacement of some old roofing screws to be completed before the painting starts.

The insulation of Kent Street units is complete and is to now be audited by EECA as part of the process for supplementary funding. The under floor insulation where possible, has been completed on the units at which we are about to re-roof and as above, the ceiling insulation will be completed as the roofs are replaced. We are now obtaining a price to insulate the units at 19 and 25 Kauri Street to take advantage of the funding currently accessible from EECA before this ends, to make sure we can have as many of our blocks of flats re-insulated as possible. Once we have completed all of the ceilings and under floors of our units we will be looking at options to retro fit insulation into the unit's wall cavities over the coming years.

The new heat pump has been installed at the Tirau library to replace the old gas heaters and is working well.

Tapapa Okoroire Hall Relocation - this process is continuing. The first price from the power company to undertake the line lowering to allow the building to be transported, came in at almost \$60,000. This was considered to be far too expensive by both ourselves and the removal contractor so a second meeting was held on site to discuss options for the transport of the building. The alternative is to remove part of the hall roof to lower the total height of the building on its transport trailer down to 6.5m from 8.5m. It

